**One to One Support Worker (bank staff)**

**Role: One to One Support Worker** (bank staff)

**Location:** Various London Locations

**Salary:** £10.85 per hour

**Contact:** [admin.youth@aod.org.uk](mailto:admin.youth@aod.org.uk) or call 02030800383 for an application pack.

**Contract:** Bank staff / various hours as needed

**Deadline:** We recruit for this position on a rolling basis

**JOB DESCRIPTION – SESSIONAL ONE-TO-ONE SUPPORT WORKER FOR AoD YOUTH PROGRAMME**

**The Post**

Action on Disability is looking to recruit a number of one-to-one support workers to support disabled young people accesses various youth projects (youth clubs, junior clubs, performing art projects). The purpose of the job is to support the personal, social, and informative needs of the young person you are supporting and facilitate participation. You will support the young people to become more independent and support them to reach their potential by providing both physical and emotional support. The type of support you provide will be tailored to the needs of the individual. You may need to support the young person with tasks such as mobility, eating and drinking, or personal care.

**Reporting to Youth Services Team**

**1. Purpose of Job**

* 1. To work as a one-to-one support worker to young people attending the programme
  2. To ensure that no young person suffers discrimination whilst accessing the programme.
  3. To work as part of a team
  4. To meet any administrative requirements necessary for the delivery of an effective service.
  5. To work within and according to AoD policies and procedures. (Will send via email)

**2. Principal Duties**

* 1. To support specific young people with their personal care. To ensure that these duties are carried out safely, with dignity and respect and to seek additional support of other team members where necessary.
  2. To support the young person, they are working with to access activities of their choosing and to monitor the service in relation to the young person’s needs on a day to day basis.
  3. To focus attention on the individual developmental needs of the identified young people.
  4. To manage young people’s behaviour and the safety of the identified young people in his/her care, on or off the premises.
  5. To ensure that the premises and equipment are properly supervised when in use by the young person you are supporting.
  6. To provide escort support during our project transport service for the young people. To ensure that young people are collected and dropped off home safely as directed (handover).
  7. To foster good communication during the programme, ensuring that all incidents and achievements are properly recorded, in line with AoD policies and procedures.
  8. To comply with AoD’s safeguarding and child protection procedures ensuring that all children and young people are safe from harm and abuse. Where appropriate, to respect confidentiality and ensure that all disclosures are reported to your line manager.

**3. Essential qualities**3.1 Experience working with young people

3.2 The ability to display a professional and calm approach, especially when under pressure

3.3 Previous experience working with young disabled people with high and complex needs in a support role

3.4 Knowledge of different communication tools such as Makaton and PECs, or willingness to learn

3.5 Skills and experience in manual handling, personal care and other more specialist skills may be required depending on the young person you are allocated

3.6 Excellent interpersonal skills and the ability to establish rapport with young disabled people and colleagues of all ages, abilities, and backgrounds

3.7 Ability and willingness to find creative ways of engaging the young disabled person they are working with in a variety of different activities of their choosing

3.7 Excellent timekeeping

3.8 Excellent team working skills

3.9. Ability to complete any reporting tasks and fill out any incident forms in line with AoD’s procedures.

3.10 Patience, tolerance, and flexibility

3.11 A sense of adventure and a willingness to try new things

3.12 The ability to treat young people's concerns with respect, tact, and sensitivity, while being aware of the limits that are required by confidentiality and the boundaries that govern the youth/youth worker relationship

**4 Desirable qualities**

4.1 Previous experience of working in an informal/youth work setting